



69 Douglas Avenue
Red Deer, Alberta T4R 2L3
Phone: 403-341-3777
Fax: 403-346-1699
www.holyfamilyschool.ca

June 12th, 2020

Dear Parents and/or Guardians:

Consistent with our current Live Reporting practices we will not be sending home a paper year-end report, we will have digital year-end progress reports that are accessed online. These marks will be accessible until July 30, 2020. If you are unable to access this digital live reporting, please contact the school for support as we will be happy to discuss alternatives with you.

We will be sending home your child's Certificate of Placement on June 26th. This certificate will be your child's grade placement, attendance records as of March 13, the last day before Distance Learning occurred, as well as information regarding how to access your child's digital progress report in Edsby. The Certificate of Placement will be emailed to you as a PDF file from your **child's teacher**. If you need assistance in accessing this digital report please let us know so we can provide support.

The digital progress report will be consistent with the Live Reporting process that has been established this year. Assessments on your digital progress report for term will include:

- Marks and Comments for Math and Language Arts as per the requirements of Alberta Education
- For Marks that were achieved after March 13th, you will see the descriptor, DL, which means Distance Learning
- You may also see the indicator Absent or Incomplete beside a learning outcome if the student didn't participate in the learning of that outcome
- Comments on Growth as a Learner for Term 3

On the second page of the Certificate of Placement will be the steps to access Edsby Live Reporting. Once all marks have been collected and year-end reporting is finalized, a SwiftReach message and social media post will be sent out informing families that year-end progress reports are finalized. This will be done on **June 29th**. This progress report can be downloaded as a PDF for your personal records.

For children in our Kindergarten programs parents will receive an email with two attachments, one will be a Progress Report and the second will be a Certificate of Placement.

Next week you will receive an additional email that will outline the process for returning school materials such as library books, and Chromebooks throughout the week of June 22- 26.

Yours in Christ's Service,

Rori-Lynn Daniel
Principal

Melissa Meyer
Vice-Principal

Where all Students Learn Through Christ