

Holy Family School Council Meeting Minutes
May 25, 2020

Attendance: Sarah Mack, Melanie Wagner, Rori-Lynn Daniel, Melissa Meyers, Leanne Lewis, Donna Bradley, Betna Huddleston & Heather Bettenson

- Regrets: Jenny Nelson, Amy Holden & Trustee Anne-Marie Watson

1.) Call to Order @ 6:04pm 1st: Leanne, 2nd: Sarah

2.) Acknowledgement of the Traditional Land - Melanie

3.) Opening Prayer: Rori-Lynn

4.) Approval of Agenda: 1st: Sarah, 2nd: Leanne

5.) Approval of Minutes: 1st: Leanne, 2nd: Sarah

6.) Call for New Business:

- Re-allocation of Field Trip Money:
 - The school would like to purchase 1 class set of chrome books.
 - Close to 30 chrome books in a set.
 - \$10,000 plus a charging cart.
 - All are in favour of reallocating these funds
 - Motion passed.
 - The remaining \$10,000 will be carried over to the next school year.
- Grade 5 Farewell:
 - At the end of the school farewell parade, the Grade 5's will drive past the skate shack on the north side of the school.
 - Families will stay in their cars.
 - Teachers will distribute certificates to their students.
 - Farewell video to be sent out.
 - Award Recognitions to be sent out by June 19th.
 - Awards:
 - -ATA (Alberta Teachers Association) Awards:
 - 10 students will be recognized this year.
 - This award is for strength in faith, academics and leadership.
 - Morgan's Hero Award - 2 recipients this year
 - Noreen Fischer Award - 1 recipient

7.) Committee Updates:

a.) Treasurer:

- \$28,510.86 currently
- (\$4,655.22)
- (\$2,229.45) hot lunch reimbursement
- \$21,626.19 will be the upcoming total once all monies allocated.
- This position on council will be vacant for the 2020/2021 school year.

b.) Faith Rep:

- Faith Rep position is vacant.
- Please put the word out. If you know of anyone interested, please pass them along to Melanie.

c.) Hot Lunch:

- Reimbursement to be sent out to any families not returning to Holy Family in the fall.
- All other families will receive a credit to their hot lunch accounts for the last two meals that were paid for. (March 16th & March 30th)
- Please have the staff clean out the remaining food and distribute to any families in need: frozen hot dogs, cheese slices, margarine and any snacks left in the back room.
- Heather Bettenson will be taking over running the hot lunch program from Jenny & Sarah for the 2020/2021 school year. Krista Stang will be assisting Heather.
- Training will be provided by Jenny & Sarah in the fall.

d.) Volunteer:

- Looking at sending out a mass email with a google document attached for people to sign up so that we eliminate the middleman (Melanie).
- Parents are still filling out the Volunteer Survey that was sent out. 113 parents so far have filled it out.

e.) Secretary:

- Nothing to report.
- This position on council will be vacant for the 2020/2021 school year.

8.) Past Events:

- No past events to discuss as per school closure for COVID-19.

9.) Upcoming Events:

- Nothing upcoming for the rest of the year.

Upcoming for next year are as follows:

A.) Soft Start:

- still planning to do a soft start if possible at re-launch.

B.) Welcome Back Movie Night:

- Would like to run this again at re-launch if possible.

C.) Read-A-Thon Committee:

- Amy Holden and Melanie Wagner are taking the planning of this over next year as Leanne's son moves to Middle school.
- Will be looking at how Seton runs their Read-a-Thon.
- Donations of prizes may not be as easy to obtain due to the economy trying to recover due to COVID.
- Need to get a donation letter completed and approved before school starts so we can get working on this right away.
- Rori-Lynn will set up a google meet for the committee so they can start setting up the dates and any other information needed.
- Plan September, roll out at the start of October to end with Halloween Dance.

D.) Coupon Books

- Sold out at the office.
- Will start selling right away if the books are available for the 2020/2021 school year.

10.) New Business:

A.) Fundraising Committee:

- Melanie to start arranging a fundraising committee.

B.) Teacher Appreciation:

- Funds are available.
- 48 Staff members between teachers, EA's and Administrative Staff
- 48 \$15 Tim Horton Gift Cards will be purchased by Sarah.

C.) Hot Lunch Committee:

- Heather Bettenson and Krista Stang will be taking over from existing volunteers Sarah & Jenny.
- Jenny & Sarah will provide support as needed.

11.) Principal Report:

- Please refer to Principal's Report for full details
- Big thank you to the school council and to all the parents that have completed the parent feedback survey, year end survey and the Volunteering survey. Lots of great feedback.
- Staff has had a big learning curve with the new Student Support Model. More of a team approach as opposed to one on one.
- School wide parade is being planned by the Wellness Team. Students all need some connection in person with their teachers. Would like to keep students' spirits up and help with the momentum moving forward.
- Projecting to have 462 students Pre-K to Grade 5 for 2020/2021 school year. 3 classes for each grade 1-5. 2 Pre-k classes and 3 kindergarten classes.
- Division has eliminated Monday early dismissals for Professional Development. 5 more full PD days will be added throughout the year.
- Face2Face Ministries are being rescheduled with tentative dates of Nov 24th or 26th. Funding for this is being carried over due to school closure last school year.
- Yearbook sales have been declining. Do we still want to offer a yearbook? Huge commitment on the teachers that have been helping. FOIP concerns regarding children that parents do not want on social media and whether they should be in the yearbook? School is subsidizing the yearbook. Donna Bradley has offered to help Laurina Paetz with the yearbook.

12.) Trustee's Report:

- No trustee at the meeting this evening.

13.) Date of Next Meeting: September 14th, 2020 at 6pm with child care being provided.

14.) Meeting Adjourned: 7:15pm 1st: Leanne 2nd: Sarah