

Holy Family School Council Meeting Minutes
November 16, 2020

Attendance: Heather Reynolds, Melanie Wagner, Jackie Armstrong, Shayla Fuchs, Rori-Lynn Daniel, Stacey Martz, Angie McCrindle, Heather Bettenson, LouAnne Winship, Donna Bradley & Heather McPherson

- Regrets: Trustee Anne-Marie Watson, Rebecca Quijada, Amy Holden

1.) Call to Order @ 7:17pm 1st: Shayla 2nd: Heather B

2.) Acknowledgement of the Traditional Land - Melanie

3.) Opening Prayer: Rori-Lynn

4.) Approval of Agenda: 1st: Heather B 2nd: LouAnne

5.) Approval of October 18, 2020 Minutes: 1st: Heather B 2nd: Shayla

6.) Call for New Business:

- Possible error in recent *Week at a Glance* post (students will not be attending in person Advent Mass.) Rori-Lynn will have this rectified.

7.) Committee Updates:

a.) Treasurer : account balance as per Heather Bettenson:

- Money spent this month:
 - \$65.00 - Soup for the Soul Event from PACT account
 - \$377.73 - Read-a-thon prize purchases from SE account

Account Balances:

- Special Events Account - \$174.04
- PACT Account - \$1052.46
- Field Trips Account - \$9790.00
- **Hot Lunch Account - \$16,668.88 (also an additional hot lunch credit of 2086.00)
- **Further investigation required for Hot Lunch balance total. Rori-Lynn will contact Jenny to clarify how long the funds have been accumulating in account and usual protocol for this money.

b.) Faith Rep : Rebecca absent, update as per Stacey

- Upcoming Epiphany Mass will be presented in an online video format. It will be compiled by Stacey and require 10 parent volunteers to complete pre-recorded readings at home.
- Volunteers confirmed: Heather Reynolds, Heather Bettenson, Heather McPherson, Jackie Armstrong.

c.) Hot Lunch : update as per Heather Bettenson

- Hot lunch program is suspended at this time, but preparations are being made in the event that it resumes after Christmas.
- All in Favour of software program switch to *Healthy Hunger*. Benefits of new program include:
 - Ordering flexibility. 5 day window to change, cancel, or order meals
 - HH communicates directly with restaurants
 - HH submits orders and payments directly to restaurants
 - Similar cost to previous program
 - User friendly
 - HH will assist with moving Read-a-thon paperless at no cost
 - HH charges a fee to food vendors instead of school
 - Credits can be carried over from previous hot lunch software provider at no cost

d.) Volunteer Program:

- Suspended at this time.

e.) Secretary:

- Nothing to report.

8.) Past Events:

- Parent Teacher Conferences:
 - New phone call practise allowed teachers to contact parents through phone calls instead of in person sessions.
 - Positive feedback from teachers and parents.
 - Higher number of parents participating compared to previous year.

9.) Upcoming Events:

- Christmas Craft Night
 - Grade teams have compiled lists of craft supplies for parent volunteers to purchase.
 - A craft kit will be compiled and sent home with each student prior to Christmas break.
 - Corresponding instructional videos will be made available to students to complete their craft at home.
 - All videos will be available in the event that students would like to complete additional crafts at home (please note, supplies will be provided for their grade allocated craft only.)

10.) New Business:

- a. Fundraising committee update on read-a-thon provided by Heather Bettenson:
 - prizes are being purchased.
 - *Healthy Hunger* will support paperless read-a-thon.
- b. Hot Lunch Committee
 - Please see item 7.c.

- c. Virtual Christmas Craft Night
 - Volunteers to purchase craft materials for all grades: Donna, LouAnne, Shayla Fuchs.
- d. Music Program : as per allocated funds discussed in spring 2020, Ms.Lamontagne has purchased \$750.00 of additional instruments and related supplies in order to comply with COVID related safety protocols.

11.) Principals Report:

- Please see Principal's Report for full details.
- Parent teacher conferences were successful with new phone call practise.
- Thank you to parent council for providing supper meal during the monday and tuesday evenings of parent teacher conferences.
- Thank you to parents for following safety protocols - student absentee rate has gone down drastically as parents are diligent in sending healthy children to school and less are becoming ill.
- 2nd COVID case identified at school. There was no risk to staff or students as individual was in isolation when symptoms developed.
- Teachers are currently assessing and supporting students to overcome the spring learning disruption and meet grade level requirements.
- Teachers are focussing on wellness goals.
- A school wide focus is being implemented on hospitality and the acceptance of everyone.
- Face to Face Ministries retreat will be going forward with a new version of retreat, focusing on "Great Things." They will be using livestream assemblies, some in-person sessions, and pre-recorded video.
- STARS event will consist of pre established advent lessons in home rooms. There will be no circulating due to COVID restrictions. Potential for 3-4 STARS events to take place. Stacey will look into supplies and cost associated.
- Grade 4 bible celebrations planning underway.
- Alberta education survey - school Improvement has seen a 7-8% increase (please refer to chart for specific details)
- Issues arising from students forgetting to put masks back on after brief breaks. Suggestions put forth by committee include phone calls to parents or a "mask at all times" policy, as used at other schools.
- Giving Tree community project requires \$25 gift cards to Walmart or Superstore only this year.

12.) Trustee's Report: Anne-Marie Watson unable to attend, report shared by Rori-Lynn

- Kathleen Finnigan has been named new superintendent of Catholic Schools.
- Superintendent survey offered in the fall created some confusion among parents - feedback will be given to Anne-Marie to follow up.
- administration is advocating for the school board and senior administration to allow diploma exams to remain optional for the remainder of the school year.

13.)Date of Next Meeting: Monday, January 25 @ 7:00pm

14.)Adjournment @8:44pm 1st:Ang 2nd: Shayla