

## Holy Family School Council Meeting Minutes

January 17, 2022

**Attendance:** Melanie Wagner, Rori-Lynn Daniel, Heather Bettenson, Shayla, Fuchs, Monique LaGrange, Nicole May Sholdice, Amanda Compton, Breanna Weinkauf

1. **Call to order** @1904h;
- 1<sup>st</sup> Shayla Fuchs, 2<sup>nd</sup> Heather Bettenson
    2. Acknowledgement of Treaty Land by Melanie Wagner
    3. School meeting prayer by Rori-Lynn Daniel
    4. Approval of agenda;
  - 1<sup>st</sup> Amanda Compton, 2<sup>nd</sup> Heather Bettenson
    5. Approval of minutes from October 25, 2021 school council meeting
  - 1<sup>st</sup> Shayla Fuchs, 2<sup>nd</sup> Heather Bettenson
    - Amendment of minutes from previous meeting requested by council treasurer Heather Bettenson. Article 7 (committee updates), under hot lunch; the sum that is fundraised each meal should state \$170, not \$70.
- Following the approval of minutes, a quick introduction of all members present done for Monique who is the new trustee from the school board appointed to meeting with the school council.*
6. **Call for new business;** none at present
  7. **Committee Updates:**
    - a. **Treasurer: see budget link and current account summary**
      - Hot lunch: Budget transfer of \$1645.72 from special events to hot lunch to reflect the 2021/22 budget . Prior to Christmas heather reported a revenue of approx. \$200/lunch, currently the revenue for each lunch has been approx. \$150/lunch.
      - Question posed by Shayla regarding investigating the feasibility of donating hot lunch to other students in need. Discussion regarding same to happen with Rori-Lynn, and the school counsellors on how to organize that for students currently accessing the mustard seed lunch program.

- FT- transfer of \$5494.35 from special events to field trips account to reflect the 2021/22 budget. No other change.
- **PACT**; transfer of \$1401.63 from special events to PACT account to reflect the 2021/22 budget. 3 Soup for the soul provided at \$40/ event, for a total of \$120
- Two meals provided for the parent teacher conference evenings
- Withdrawals for the Christmas craft night/ star expenses
- Total revenue and expenses to be reviewed on completion of the read a thon that is to begin in April and run for a total of three weeks.
- An \$800 transfer to the social justice committee requested, which is to be used as needed. Heather is agreeable to arrange the transfer.

b. **Faith Rep:** Shrove Tuesday is March 1st

- Breanna to investigate the best source for the pancake/sausage meal which is to be served at lunch time.
- Plan to contact existing Healthy Hunger vendors to see if any are available on the required date to supply same, Heather to provide contact information of vendors to Breanna.
- The council will be requesting; two pancakes, and two sausages for students in K-3, and 3 pancakes, and 2 sausages for teachers, and gr.4&5 (389 students, 40 staff Total). The options discussed are as follows:
  - St. Josephs
  - State and Main
  - McDonalds
- Are these vendors available? Are they able to add a breakfast item on the healthy hunger account for us to order? Will they be able to prepackage all items for students (individually)? Will they supply the butter, and syrup?

**Information to be sent by Breanna via email to decide on the best vendor/vendors to use to supply meal on Shrove Tuesday.**

- c. **Hot Lunch** as discussed in treasurer update.
  - Thanks to all volunteers for showing up and organizing
  - Volunteers are to be made aware of the new administrative procedure noted in the principal's report; they will now be required to show their QR code, or proof of negative PCR to be able to enter the school
- d. **Volunteer Program:** nothing new to report
- e. **Secretary:** nothing new to report

**8. Past events:**

- a. Christmas Craft night: went well as an online forum. There is hope that we can return to in person Christmas Craft night for the 2022/2023 school year.
- In addition, the grade 5 group was disheartened that they are having difficulty finding a budget appropriate craft for the grade five students. Council is to keep in mind/consider amending the budget to assist with the group being able to provide a challenging/age-appropriate craft or researching another craft that will be satisfactory for those students.
- b. Online session about safe use of technology, the feedback regarding the online event was that the presenter did a great job, and the session was enjoyable/informative

**9. Upcoming Events:**

- a. Spring photos/ kinder grad photos, date is April 11/12. There may be need/opportunity to arrange for volunteers for same.
- b. Shrove Tuesday: as discussed under faith rep update
- c. Read a thon; starts April 25<sup>th</sup>, to run for three weeks with same format as last year. Changes read a thon would include not providing a big prize for the student with the most money raised. Prizes will be awarded based on reading minutes.
  - Pizza party for the class with the most money raised
  - K-2 students with the most reading minutes can be principal for the day, and gr.3-5 vice principal for the day
  - Prizes to be purchased by Breanna, Amanda, Shayla, and Heather with a proposed expense of approx. \$1000

**10. New business**

- Alberta School Council engagement grant: Details of same as follows; the grant is provided \$500/school with greater than 400 students. Grant must be used by June 2022.
  - Grant is intended for use to increase parent/student engagement with the school community; may contact Ronya from AHS for a parent session, use the grant to fulfill school goal to increase student and family wellness
  - May not be used for past events, fundraising, prizes, etc.
  - May be used for workshops for parents, increase capacity for parent involvement in the school council, healthy living, supporting multicultural/indigenous families, to increase engagement in the arts
  - Ideas proposed include mental health sessions for families/students, parent session on the 7 habits as that would tie in with what the children are being taught in the school

**Rori-Lynn to research best use for the grant money and revisit it via email/ at next meeting with school council members.**

**11. Principals Report: Please see principal report for full details**

- Thank You to Heather for all her work organizing hot lunches, thank you to all the volunteers for assisting with hot lunch and ensuring it runs smoothly despite some small hiccoughs along the way.

- Focus on the catholic identity in school
- Increasing the use of trauma informed care within the school
- Review of staff activities on the PD days for the first half of the school year
- Discussion around enrollment for kindergarten; currently noted is a decrease in enrollment from last year. Current plans would be to utilize social media and encouraging parents to use word of mouth to increase enrollement.
- Summary of student wellness activities from Nicole May Sholdice including iRespect program and no secrets program that is being offered in the school
- Review of 7 habits of healthy kids, and how parents can implement/encourage these as well
- COVID review and discussion of the administrative procedure 162 that was just implemented; request for the school board trustee to obtain new information about how that could change moving forward regarding providing testing for those who remain unvaccinated.
- Discussion re: program about the “7 habits” that teachers have been implementing. Membership for the school available at \$5000/year. Rori-Lynn awaiting feedback from staff about their commitment to program, if there is enough interest the council may be asked to allocate/assist with funds for annual membership. Melanie sought clarification of what is included in the membership, same not discussed at meeting
- Note that with the increase in trauma informed care there has been a decrease in the number of students coming into the office for disciplinary reasons, also of note is that attendance has improved especially with those students who were habitually late/absent

**12. Trustee Report:** Monique LaGrange

- Next school board meeting is scheduled for 25 January 2022; no agenda available at present, therefore she is unable to provide update on what will be discussed
- No further update

**13. Date for next meeting: 28 March 2022 @1900h**

- a. Review read a thon
- b. Update on the staff review of 7 habits
- c. Rori-Lynn to provide update on research regarding parent sessions for use of grant, likely virtual sessions. If required, an update will be provided prior to meeting via email as use of grant is time sensitive.

**14. Adjournment @2031**

- 1<sup>st</sup> Heather, 2<sup>nd</sup> Shayla/Amanda