

HOLY FAMILY PARENT COUCL MEETING MINUTES

Date: October 24, 2022

Time: 1900 – Called to order (1st Heather Chatwood, 2nd Sarah Bond)

Facilitator: Amanda Compton, Chair

In Attendance

Rori-Lynn Daniel, Heather Bettenson, Sarah Bond, Heather Chatwood, Amanda Compton, Matthew Fequet-Lavallee, Cindy Gillett, Cynthia Leyson, Kyle Tuazon, Louanne W, Trisha Webb, Breanne Weinkauf, and Jan Wik

Approval of Agenda

Agenda approved by Amanda Compton (1st) and Trisha Webb (2nd)

Acknowledgement of Traditional Land

Acknowledgement of Traditional Land done by Amanda Compton

Prayer

Prayer done by Rori-Lynn

Approval of Minutes

The minutes were read from the Annual General Meeting September 12, 2022 and approved by Sarah Bond (1st) and Heather Bettenson (2nd). The Parent Council meeting minutes from September 12, 2022 were approved by Sarah Bond (1st) and Jan Wik (2nd).

New Business

- 1) Awards – To be tabled/added to agenda for discussion next meeting
- 2) Holy Family Attire – Amanda Compton brought forth the idea of getting Holy Family attire for students/families to purchase. Jan Wik volunteered to help with this in the future. The Holy Family Attire discussion will be tabled till next meeting.

Committee Updates

- A) Treasurer Update:
 - 1) 2022/2023 budget proposed (in the agenda link) – Budget for craft night was suggested to be increased to \$400.00. Field trips increased by \$25 because of one additional staff member. Budget approved by Trisha Webb (1st) and Breanne Weinkauff (2nd).
 - 2) Account Balances to date as of October 21/22 are as follows:
 - a) **Hot Lunch** = \$15395.99 (made \$743 in hot lunch income from 4 hot lunches)
 - b) **Special Events** = \$9550.71 (spent \$812.80 on motivational speaker, spent \$633.68 on Family BBQ after bottle money deposit)
 - c) **PACT** = \$209.57 (spent \$40 for teacher's Sept Soup for the Soul)
 - d) **Field Trips** = \$4118.90 (Kinder field trip to fire station)
 - e) **Total SC Account** = \$29,275.17
- B) Hot Lunch
 - 1) First Hot lunch was done and made \$733.00.
 - 2) New hot lunch menu for 2023 to be online end of December.
- C) Faith Rep
 - 1) No new updates to report
- D) Volunteer Program
 - 1) Sarah Bond updated that there is a lower response for volunteers based on the already made volunteer lists from last year. Better responses are received for parents willing to volunteer when email is sent to whole school population rather than using the already made lists from previous years.
 - 2) Criminal record checks were brought up and clarification as to when they are for needed was made. Letters were sent out to parents requesting criminal record checks as they now need to be personalized letters rather than previously used generic letters. Criminal record checks are needed for parent's wishing to attend field trips.

Past Events

- A) Family BBQ and Bottle Drive
 - 1) Cook time starting earlier seemed to work and allow for better flow
 - 2) Suggestion was made to have signage for students/parents so that they know where to go to get their food
 - 3) There was 1 box of extra hot dogs' leftover from BBQ. The idea was brought up to use as a reward or give to food shelter like the mustard seed.
 - 4) The bottle drive was not as successful as in the past.
- B) Photo Days
 - 1) Spring Photo Day went well including the volunteers. Same number of volunteers needed for the next time.

Upcoming Events

- A) Parent-Teacher Conference (scheduled for Nov. 8 /22and 9/22)
 - 1) Parent-Teacher Conferences will be held both in-person and by phone as in previous years based on parent feedback
 - 2) Bake Sale – Previously during Parent-Teacher Conference there have been bake sales. The idea was suggested, and consensus made to not do a bake sale
 - 3) Book Fair – Book fair will be running the days during parent-teacher conference
 - 4) Principal for a day – The idea of doing principal for a day during parent teacher conference was suggested and the consensus was made to keep that as a prize for the Read-A-Thon
- B) Holiday Market
 - 1) Holiday Market to be held December 7, 2022
 - 2) 8 volunteers are needed during the day to help kids shop, gift wrap, and take money – Sarah Bond will get volunteers for that day
 - 3) Mrs. Franz will send out e-mails to parents/families requesting donations be brought into the office as well as information posted on social media (facebook)
- C) Christmas Craft Night
 - 1) Christmas Craft Night will be done in the school on December 8/22 from 6 pm to 730 pm
 - 2) Teacher supply list for crafts is attached to agenda. Jan Wik and Heather Chatwood volunteered to get supplies according to teacher supply lists.
 - 3) Sarah Bond and Amanda Compton to get inventory from school of the amount of unused craft bags currently at the school from last year.
 - 4) Cookie Decorating Table – Amanda Compton will be meeting with manager at Co-op on October 27/22 to get prices for 500 cookies. The kit comes with icing and sprinkles for kids to decorate. Volunteers are needed to help at the cookie decorating table during Christmas Craft Night. More to follow by e-mail.
 - 5) Photo Booth
 - 1) Suggestion was made to have a photo booth set up during the Christmas Craft Night. Lou Anne W. and Amanda Compton volunteered to help set that up. More to follow.
- D) January Winter Family Movie/Dance
 - 1) The suggestion of a January Winter Family dance rather than a movie was brought forth. Consensus made to host a January Winter Family Dance on January 26/23, at 530-700 pm. Heather volunteered to book DJ for dance. Suggestion made to have a concession and candy bags for sale during Winger Family dance. Details to be made at next meeting.
- E) Shrove Tuesday
 - 1) Shrove Tuesday falls on February 21/23, consensus made to move Shrove Tuesday celebrations to February 16 /23. Details to follow.
- F) School Grant for resources to parents
 - 1) Rori-Lynn communicated that there are grant resources available to parents. The consensus was made to pool the money and work with other schools to get approximately 5 sessions for parents to attend. All in favor. Recommendations made to have another session with Jodi Karrington as well as home learning

sessions at school for parents to attend. Any other suggestions please forward to Rori-Lynn.

Fundraising

- A) Poinsetta Fundraiser
 - 1) Amanda Compton suggested Poinsetta voucher fundraiser provided by Parkland Nurseries. Poinsetta vouchers would be purchased by parents (\$15.00 – small, \$20.00 – large). Consensus made to set up a table during Parent-Teacher Conference Nov. 8/22 and Nov. 9/22 for parents to purchase vouchers. Amanda Compton and Trisha Webb offered to volunteer at that table.
- B) Purdy's Fundraiser – decision made to not proceed with Purdy's Fundraiser

Principal's Report

Book fair, Remembrance Day liturgy, faith retreat to come, family rec passes available for city of Red Deer to come.

Survey Outcomes:

- A) Staggered entry
 - 1) 71% in favor of staggered entry and 29% all together first day of school
- B) Parent Teacher Conference
 - 1) In person/google survey results – 73% in favor of in-person and 27% in favor of google phone conferences

Advisory Question

To what extend are you involved in your child's education decisions?

Discussion was made and there was a good mix of some involvement in communicating with teachers and staff regarding child education decisions and a lot of involvement in education decisions.

Trustee's report

Trustee's report presented by Cynthia Leyson including the following:

- A) Grant analysis report – 1.8 million going towards mental health
- B) Curriculum – updated curriculum can be found on website
- C) New letter from superintendent going out monthly

Next Meeting

January 9, 2023 | 1900, Virtual google meet.

Motion to adjourn meeting was made at 2107 by Heather Bettenson (1st) and Breanne Weinkauff (2nd)